



**UNIVERSITY OF MARYLAND
STRATEGIC PARTNERSHIP
MPOWERING THE STATE**

Maryland Department of Health Student Internship Project

**QUALITY IMPROVEMENT & DATA AGGREGATION PROJECT
THE CENTER FOR HIV PREVENTION & HEALTH SERVICES (CHPHS)**

CONTACT:

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SCHEDULE AND STIPEND

This project is being offered through the **University of Maryland Strategic Partnership: MPowering the State** (<http://mpower.maryland.edu>) – a formal collaboration between the University of Maryland, Baltimore and the University of Maryland, College Park. The University of Maryland Strategic Partnership provides the funding for the program.

- The selected student(s) will receive either \$5,500 or \$6,500 for a 400-hour project conducted over a 10- week period in Spring/Summer, mutually defined and agreed upon by the student(s) and mentor. The stipend will be determined based on the student's education enrollment: undergraduate program students will be paid \$5,500, and graduate degree program students will be paid \$6,500.
- At the end of the term, the student will write and/or present a short white paper on their completed project to the Joint Steering Council on/about September 1. The default schedule is from **May 28 – August 2***.
- The student must be enrolled in the Fall 2024 semester to be considered a participant in the program.
- This project is expected to be delivered via a hybrid delivery approach consisting of remote activities online, through email, by phone, or by video conference, and may require some in-person activities. Travel to, and parking at MDH is the responsibility of the student. (MDH is located at state center in Baltimore City, accessible by car, bus, subway, or light rail.)

***Flexibilities to complete the 10 weeks of research may be considered on a case-by-case basis**

ELIGIBLE STUDENTS:

University of Maryland, College Park (UMCP) College of Behavioral and Social Sciences, School of Public Policy, School of Public Health to include Master's of Public Health (MPH) students or doctoral degree (PhD) students

OR

University of Maryland, Baltimore (UMB) School of Nursing, School of Law, School of Pharmacy, Graduate School, or School of Medicine (medical degree (MD), Master's in Public Health (MPH), or MD-Masters dual-degree) students



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IDEAL CANDIDATE: This project would be ideal for a student with the ability to analyze and draw insights from data, writing and analytics skills.

PROJECT DESCRIPTION:

Purpose/Mission of Agency: The Infectious Disease Bureau within the Health Prevention and Promotion Administration is dedicated to improving the health of Marylanders by reducing the transmission of infectious diseases, helping impacted persons live longer, healthier lives, and protecting individuals and communities from environmental health hazards. The Center for HIV Prevention and Health Services (CHPHS) is a services unit of the Bureau, providing essential programs and services for people living with, affected by, or at risk for HIV disease.

Background: The CHPHS must implement important changes to address the challenges identified by the HIV Planning Group (HPG) and the community, as well as improve the effectiveness and efficiency of the program under the current economic situation. The CHPHS has two units, the Program Development Unit in charge of Program Monitoring Activities, and the Program Compliance Unit in charge of Fiscal Monitoring Activities. The CHPHS would like to merge the two units.

Project Goals:

- 1) **Programmatic Quality Improvement:** The student will have access to performance measure data for various services under the CHPHS. The student will select one or several metrics to analyze, synthesize, and evaluate the delivery of the programs.
- 2) **Data Aggregation:** The student will work with the Deputy Chief of the Program Compliance Unit to revise the current expenditure templates used to collect data and summarize it into a federal form.

Examples of work the intern could accomplish during the placement:

This position will help the Deputy Chief in analyzing business processes to determine documentation requirements. The student may:

- Gather information through research, interviews, source documents, and review existing documentation.
- Create various types of documentation, such as operational procedures, forms, and reference guides that will be used to ensure that essential programs and services are efficiently delivered to people living with, affected by, or at risk for HIV disease.

To apply for this position:

Go to the [MPower-MDH Student Internship Application](#) and follow the instructions.

Applications will be accepted & reviewed on a **rolling basis**. The **final deadline** to apply is **11:59 PM on Sunday, February 25, 2024**.

If you have any questions, please contact Fiama Romero, fromero@som.umaryland.edu (Senior Program Specialist, Office of Student Research, UM School of Medicine).